

Plainville Public Schools

Food Service Department - Performance Evaluation Report Form

Name/Title: _____

Rating on Each Standard

Standard Area I

Exemplary

Proficient

Developing

Unsatisfactory

General Quality of Work

Attendance and Punctuality

Adherence to Proper Procedures

Confidentiality

Overall – Area I

Rating on Each Standard

Standard Area II

Exemplary

Proficient

Developing

Unsatisfactory

Initiative and Mindset

Independence

Knowledge

Overall – Area II

Rating on Each Standard

Standard Area III

Exemplary

Proficient

Developing

Unsatisfactory

Interpersonal Skills

Communication Skills

Teamwork

Overall – Area III

Overall Performance Rating

Exemplary Proficient Developing Unsatisfactory

Rationale, evidence and feedback for improvement:

[Large empty rectangular box for providing rationale, evidence, and feedback for improvement.]

The Food Service employee shall have the opportunity to respond in writing to the evaluation.

Signature of Evaluator _____ Date Completed _____

Signature of Food Service Employee _____ Date Received _____